



OVER STOWEY PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Wednesday 8th July 2026

Please note that these minutes are draft until approved at the

September 16th 2026 Meeting of the Parish Council

Present:

Parish Councillors

R. Curtis

D. Peaster

T. Lindley

N. Bond

Somerset Councillors

M. Caswell

1. Apologies for Absence:

- Cllrs Tully, Barrow and Bartlett
- As Cllr Tully (Chair) was not present, Cllr Peaster nominated Cllr Curtis to act as Chair for the meeting
- **Proposed:** Cllr Peaster **Seconded:** Cllr Lindley

2. Election of Vice Chair and Vice Chair's Acceptance of Office:

- Cllr Peaster nominated Cllr Lindley
- Cllr Lindley agreed to accept the nomination
- **Proposed:** Cllr Peaster **Seconded:** Cllr Bond
- The relevant paperwork was signed by Cllr Lindley and the Clerk

3. Members of the Public:

- No members of the public were in attendance

4. Declarations of Members Interests in Respect of Items on the Agenda

- None were declared

5. Minutes from the Annual Meeting of the Parish Council held on May 20th 2026

- **Proposed:** Cllr Bond **Seconded:** Cllr Peaster

6. Minutes from the Special Planning Meeting held on June 17th 2026

- **Proposed:** Cllr Lindley **Seconded:** Cllr Bond

7. Correspondence/Information only:

- a. Emails received re Forestry Operations at Great Wood
 - Cllr Curtis has attended meetings re the above and work will take place as stated by Forestry England
 - For further information see westengland@forestryengland.uk

- b. Email received re CrimeStoppers notice
 - Posters and other promotional material has been received
 - Cllr Bond will ensure these are positioned at the Recreation Ground as they will be visible to a large number of the general public
- c. Email received re bench for Stowey Woods
 - The bench has been installed and this has been communicated throughout the community
- d. Message received re payment for the first cut of the year at the Church graveyard
 - It was proposed that the Clerk contact the contractor to ascertain what has and hasn't been paid

➤ **Proposed:** Cllr Bond **Seconded:** Cllr Lindley

8. Items for discussion:

- a. Somerset Council update
 - Cllr Caswell communicated information regarding the £50m awarded to Somerset Council following the recent flooding issues in the county see £50 million investment to help protect Somerset's farms and homes from flooding for further details
 - A consultation regarding the Celebration Mile and the impact it has had is available at: Celebration Mile traffic flow review consultation gets underway
- b. Highways updates and new issues
 - i. Consider request from a member of the general public re safety issues at Marsh Mills crossroads
 - Following an incident at the crossroads, a member of the general public has requested a 30mph limit to be extended from Nether Stowey through to this location and a mirror on the other side of the road (opposite the existing mirror)
 - It was agreed that Cllr Peaster will contact the landowner to discuss cutting the hedge back, the Clerk will contact Traffic Management re the 30mph limit and ascertain what their current stance is regarding mirrors on the highway

Proposed: Cllr Bond **Seconded:** Cllr Lindley
 - ii. Consider request from a resident of Over Stowey re parking issues in Aley
 - It was suggested that the Clerk:
 - Contact the local PCSO with regard to producing flyers warning people not to obstruct the road
 - Contact Traffic Management to request signage/road markings to prevent parking that may obstruct other vehicles and to request advice on how to manage this issue

Proposed: Cllr Lindley **Seconded:** Cllr Bond
- c. Consider nominations for the Chair's Award for 2026
 - Names were proposed and it was agreed that the Clerk will contact them to see if they are happy to be nominated and if so the Clerk will submit a nomination
 - Updates will be made at the September 2026 meeting

Proposed: Cllr Bond **Seconded:** Cllr Peaster
- d. Parish projects:
 - No suggestions were made

- e. Consider next steps for the extension of the cemetery:
 - Deferred until the September 2026 meeting
- f. Update re PROW issue in Friarn
 - Deferred until the September 2026 meeting
- g. Review and adopt the following policies:
 - i. Complaints Procedure
 - ii. Disciplinary and Grievance Procedure
 - iii. IT Policy
 - iv. Press and Media Policy

It was proposed that the above are adopted for 2026/2027

Proposed: Cllr Lindley **Seconded:** Cllr Bond

9. Matters arising for the Agenda for the 16th September 2026 meeting

- Cattle grid at Bincombe

10. Planning:

- a. Planning application: None submitted
- b. Planning updates: No updates

11. Personnel:

- a. Consider alternative ways to advertise the Clerks vacancy
 - Facebook/Next-door/Website/Noticeboard/Word of Mouth
 - It was proposed that the above methods are adopted
 - The Clerk will action this

Proposed: Cllr Lindley **Seconded:** Cllr Bond

- b. Clerks request for overtime to be paid
 - It was proposed that the request be agreed

Proposed: Cllr Peaster **Seconded:** Cllr Bond

12. Financial Matters:

- a. Financial update
 - This was reviewed and it was proposed to accept the report as an accurate account of the current financial position of Over Stowey Parish Council

Proposed: Cllr Bond **Seconded:** Cllr Lindley

- b. Consider grant application received
 - A grant application has been received from Stowey Arts Group/Nether Stowey Primary School re an extra-curricular Summer Holiday art competition for 2026
 - It was proposed that the grant application be approved

Proposed: Cllr Peaster **Seconded:** Cllr Bond

- c. Agree following transfers:
 - i. £7423 from the Graveyard Account to the General Reserve re cemetery wall payment to the contractor
 - ii. £9.47 from the Graveyard Account to the General Reserve re wayleave agreement 25/26
 - iii. £11.00 from the Graveyard Account to the General Reserve re HM Land Registry refund 25/26
 - iv. £3000 from the General Reserve to the Current Account (second payment from the precept 26/27)
 - v. £14906.40 from the General Reserve to the Current Account to be ratified (actioned 18/6/26 re cemetery wall repair invoice payment)

Proposed: Cllr Lindley **Seconded:** Cllr Bond

d. Payments

i.	Clerks Wages	July 2026 (Inc overtime as agreed under item 11.b.)	411.92
		August 2026	251.12
ii.	Stowey Arts Group/ Nether Stowey Primary School	Grant application See item 12.b	50.00
iii.	SALC	New Cllr training (inv 3172	25.00
iv.	McAfee	Annual subscription	114.99
v.	Mobile phone contract	D/D July 2026	13.69
vi.	Mobile phone contract	D/D August 2026	<u>13.69</u>
			£880.41

Proposed: Cllr Bond

Seconded: Cllr Peaster

13. Date of next meeting:

Wednesday 16th September 2026 at 7.00pm at Over Stowey Village Hall

There being no other business the meeting adjourned at 8.05pm.

Amanda McMurren - Clerk to Over Stowey Parish Council

Email: clerk@overstoweyparishcouncil.gov.uk Tel: **07391 313740**

Signed:

Dated