



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 8th July 2026 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence**
- 2. Election of Vice Chair and Vice Chair's Acceptance of Office**
- 3. Members of the Public (*if a member of the public wishes to ask a question or make a comment on an agenda item, please contact the Clerk at least 24 hours before the meeting start time*)**
- 4. Declarations of Members Interests in Respect of Items on the Agenda**
- 5. Minutes of the Annual Meeting of the Parish Council meeting held on May 20th 2026**
- 6. Minutes of the Special Planning Meeting held on June 17th 2026**
- 7. Correspondence and Information Only:**
 - a. Email received re Forestry Operations at Great Wood
 - b. Email received re CrimeStoppers notices
 - c. Email received re bench for Stowey Woods
 - d. Email received from Stowey Green Spaces Group
 - e. Message received re payment for the first cut of the year at the Church graveyard
- 8. Items for Discussion:**
 - a. Somerset Council update
 - b. Highways updates and new issues to report
 - i. Consider request from resident re safety issues at Marsh Mills crossroads
 - ii. Consider request from Over Resident re parking issues in Aley
 - c. Consider nominations for the Chair's Award for 2026
 - d. Parish Projects – suggestions
 - e. Consider next steps for extension of the cemetery
 - f. Update re PROW issue in Friarn

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- g.** Review and adopt the following policies:
 - i. Complaints Procedure
 - ii. Disciplinary and Grievance Procedure
 - iii. IT Policy
 - iv. Press and Media Policy

9. Matters Arising for the Agenda for the September 2026 meeting:

10.Planning:

- a.** Planning applications
- b.** Planning updates

11.Personnel:

- a.** Consider alternative ways to advertise the Clerk vacancy
- b.** Clerks request for overtime to be paid

12. Financial Matters:

- a.** Financial update
- b.** Consider grant application received
- c.** Agree following transfers:
 - i. £ 7423 from Graveyard Account to General Reserve re cemetery wall payment to the contractor
 - ii. £9.47 from Graveyard Account to General Reserve re wayleave agreement 25/26
 - iii. £11.00 from Graveyard Account to General Reserve re HM Land Registry refund 25/26
 - iv. £3000 from General Reserve to Current Account (second payment from the precept 26/27)
 - v. £14906.40 from General Reserve to Current Account to be ratified (actioned 18/6/26 re cemetery wall repair invoice payment)
- d.** Payments

i. Clerks Wages	July 2026 (inc overtime if agreed under item 11.b.) August 2026	411.92 251.12
ii. Stowey Arts Group/ Nether Stowey Primary School	Grant application (tbc item 12.b.)	50.00
iii. SALC	New Cllr Training (inv 3172)	25.00
iv. McAfee	Annual subscription	114.99
v. Mobile phone contract	D/D July 2026	13.69
vi. Mobile phone contract	D/D August 2026	<u>13.69</u>
		£880.41

13. Date of Next Meeting:

Wednesday 16th September 2026 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

To Members of the Parish Council: Cllr P Tully, Cllr T Lindley, Cllr K Barrow, Cllr R Curtis,
Cllr B Bartlett, Cllr D Peaster and Cllr N Bond

Somerset Council: Cllrs Mike Caswell and Brian Bolt