



NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL
To: Members of the Council

You are hereby summoned to attend the Annual Meeting of the Parish Council
at Over Stowey Village Hall on Wednesday 20th May 2026 at 7.00pm
The meeting will open with a public session of up to 30 minutes' duration
should any member of the public request it.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Election of Chair and Chair's Acceptance of Office**
- 2. Election of Vice Chair and Vice Chair's Acceptance of Office**
- 3. To receive any apologies for non-attendance**
- 4. To agree representatives for the following groups:**
 - a. Forestry
 - b. Planning
 - c. Village Hall & Recreational Committee
 - d. Footpaths and Bridleways
 - e. Finance and Personnel
 - f. Representative for Hinkley Point A and B Forum
- 5. Declarations of Members Interests in Respect of Items on the Agenda**
- 6. Minutes of the last meeting – April 15th 2026**
- 7. Correspondence/Information only**
- 8. Items for Discussion**
 - a. Somerset Council/LCN updates
 - b. Review and consider annual insurance renewal quote
 - c. Review and consider SALC annual renewal
 - d. Update re the cemetery wall
 - e. Final review of cemetery fees and burial policy
 - f. Consider increase in budget for training for current financial year
 - g. Consider new Parish Projects and review any grant applications received
 - h. Consider a request from a member of the public to address a Public Rights of Way issue in Friarn
- 9. Matters Arising for the Agenda for July 2026 meeting:**
 - a. Review of all other policies
- 10. Planning:**
 - a. Planning applications
 - b. Planning updates

11. Personnel

- a. Application received for the Clerk vacancy

12. Financial Matters:

- a. Receive and approve report from Internal Auditor
- b. Receive and approve the Annual Governance and Accountability Return – Section 1 The Annual Governance Statement
- c. Receive and approve the Annual Governance and Accountability Return – Section 2 The Accounting Statements
- d. Receive and approve Certificate of Exemption re Annual Return
- e. Consider grant application from Stowey Green Spaces Group (SGSG)
- f. Payments

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|-------|-----------------------|---|-----------------|
| i. | Clerks Wages | May 2026 | 251.12 |
| ii. | Clerks Wages | June 2026 | 251.12 |
| iii. | SGSG | Grant application (if item 12.e. agreed) | 150.00 |
| iv. | Village Hall hire | Meetings 25/26 | 275.00 |
| v. | Zurich | Annual insurance renewal | 327.00 |
| vi. | SALC | Annual membership renewal | 171.65 |
| vii. | SALC | Training 20/4/26 Cllr Bond | 25.00 |
| viii. | SALC | Training 12/5/26 Cllr Bond | 25.00 |
| ix. | Internal Auditor | Internal audit for 2025/2026 | 25.00 |
| x. | Mobile phone contract | D/D May 2026 | 13.69 |
| xi. | Mobile phone contract | D/D June 2026 | <u>13.69</u> |
| | TOTAL | | £1528.27 |

13. Date of Next Meeting:

There will not be a meeting in June this year

Wednesday 8th July 2026 at 7.00pm at Over Stowey Village Hall

Amanda McMurren - Clerk to Over Stowey Parish Council

To: Members of the Parish Council Cllr P Tully, Cllr T Lindley, Cllr K Barrow, Cllr R Curtis,
Cllr B Bartlett, Cllr D Peaster and Cllr N Bond

Somerset Councillors

Cllrs M Caswell and B Bolt