

# Over Stowey Parish Council

6 December 2021 (2021 - 2022)

## Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2021 and 31/10/2021)

### Income

| Code Title               | Receipts        |                 |                  | Payments |        |          | Net Position                               |
|--------------------------|-----------------|-----------------|------------------|----------|--------|----------|--|
|                          | Budgeted        | Actual          | Variance         | Budgeted | Actual | Variance | +/- Under/over spend                       |
| 21 Precept               | 7,649.00        | 3,824.50        | -3,824.50        |          |        |          | -3,824.50 (-50%) Awaiting s/m to reconcile |
| 23 Uncashed cheque       |                 | 40.00           | 40.00            |          |        |          | 40.00 (N/A)                                |
| 25 Cemetery memorials    |                 | 66.00           | 66.00            |          |        |          | 66.00 (N/A)                                |
| 26 Interest              |                 | 1.16            | 1.16             |          |        |          | 1.16 (N/A)                                 |
| 29 Cemetery Reservations |                 | 440.00          | 440.00           |          |        |          | 440.00 (N/A)                               |
| 30 Cemetery Interment    |                 | 99.00           | 99.00            |          |        |          | 99.00 (N/A)                                |
| 31 VAT reclaim           |                 | 219.41          | 219.41           |          |        |          | 219.41 (N/A)                               |
| <b>SUB TOTAL</b>         | <b>7,649.00</b> | <b>4,690.07</b> | <b>-2,958.93</b> |          |        |          | <b>-2,958.93 (-38%)</b>                    |

### Clerks wages

| Code Title       | Receipts |        |          | Payments        |                 |                 | Net Position                            |
|------------------|----------|--------|----------|-----------------|-----------------|-----------------|---|
|                  | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance        | +/- Under/over spend                    |
| 1 Wages          |          |        |          | 2,594.46        | 1,432.34        | 1,162.12        | 1,162.12 (44%) Remainder of year to pay |
| 2 PAYE           |          |        |          |                 | 0.60            | -0.60           | -0.60 (N/A)                             |
| 3 NI             |          |        |          |                 |                 |                 | (N/A)                                   |
| <b>SUB TOTAL</b> |          |        |          | <b>2,594.46</b> | <b>1,432.94</b> | <b>1,161.52</b> | <b>1,161.52 (44%)</b>                   |

### Grounds maintenance

| Code Title                 | Receipts |        |          | Payments        |                 |               | Net Position                                 |
|----------------------------|----------|--------|----------|-----------------|-----------------|---------------|--|
|                            | Budgeted | Actual | Variance | Budgeted        | Actual          | Variance      | +/- Under/over spend                         |
| 5 Grass cutting            |          |        |          | 1,300.00        |                 | 1,300.00      | 1,300.00 (100%) Invoice due                  |
| 15 Garden waste collection |          |        |          | 70.00           | 75.00           | -5.00         | -5.00 (-7%)                                  |
| 34 Cemetery grounds maint  |          |        |          |                 | 1,000.00        | -1,000.00     | -1,000.00 (N/A) Tree removal necessary 21/22 |
| <b>SUB TOTAL</b>           |          |        |          | <b>1,370.00</b> | <b>1,075.00</b> | <b>295.00</b> | <b>295.00 (21%)</b>                          |

## Administration

| Code Title                    | Budgeted | Receipts |          | Payments      |               |               | Net Position         |                          |
|-------------------------------|----------|----------|----------|---------------|---------------|---------------|----------------------|--------------------------|
|                               |          | Actual   | Variance | Budgeted      | Actual        | Variance      | +/- Under/over spend |                          |
| 4 Homeworking allowance       |          |          |          | 312.00        | 182.00        | 130.00        | 130.00 (41%)         | Remainder of year to pay |
| 13 Printer ink subscription   |          |          |          | 75.00         | 17.46         | 57.54         | 57.54 (76%)          | No large docs printed    |
| 14 Stationery/admin allowance |          |          |          | 93.50         | 59.50         | 34.00         | 34.00 (36%)          | Remainder of year to pay |
| 20 Zoom subscription          |          |          |          | 14.39         | 23.98         | -9.59         | -9.59 (-66%)         |                          |
| 28 Phone contract             |          |          |          |               | 87.50         | -87.50        | -87.50 (N/A)         | New contract 21/22       |
| <b>SUB TOTAL</b>              |          |          |          | <b>494.89</b> | <b>370.44</b> | <b>124.45</b> | <b>124.45 (25%)</b>  |                          |

## Insurance

| Code Title                 | Budgeted | Receipts |          | Payments      |               |              | Net Position         |  |
|----------------------------|----------|----------|----------|---------------|---------------|--------------|----------------------|--|
|                            |          | Actual   | Variance | Budgeted      | Actual        | Variance     | +/- Under/over spend |  |
| 6 Annual insurance premium |          |          |          | 350.00        | 335.64        | 14.36        | 14.36 (4%)           |  |
| <b>SUB TOTAL</b>           |          |          |          | <b>350.00</b> | <b>335.64</b> | <b>14.36</b> | <b>14.36 (4%)</b>    |  |

## Village Hall rent

| Code Title       | Budgeted | Receipts |          | Payments      |               |               | Net Position         |                         |
|------------------|----------|----------|----------|---------------|---------------|---------------|----------------------|-------------------------|
|                  |          | Actual   | Variance | Budgeted      | Actual        | Variance      | +/- Under/over spend |                         |
| 7 Hall rental    |          |          |          | 275.00        | 100.00        | 175.00        | 175.00 (63%)         | Hall used less in 20/21 |
| <b>SUB TOTAL</b> |          |          |          | <b>275.00</b> | <b>100.00</b> | <b>175.00</b> | <b>175.00 (63%)</b>  |                         |

## IT and website

| Code Title                    | Budgeted | Receipts |          | Payments      |              |               | Net Position         |                          |
|-------------------------------|----------|----------|----------|---------------|--------------|---------------|----------------------|--------------------------|
|                               |          | Actual   | Variance | Budgeted      | Actual       | Variance      | +/- Under/over spend |                          |
| 10 Website annual fees        |          |          |          | 125.00        |              | 125.00        | 125.00 (100%)        | Invoice due              |
| 24 Microsoft 365 subscription |          |          |          | 94.80         | 39.50        | 55.30         | 55.30 (58%)          | Remainder of year to pay |
| <b>SUB TOTAL</b>              |          |          |          | <b>219.80</b> | <b>39.50</b> | <b>180.30</b> | <b>180.30 (82%)</b>  |                          |

## Utilities

|  |  | Receipts |  | Payments |  |  | Net Position |  |
|--|--|----------|--|----------|--|--|--------------|--|
|--|--|----------|--|----------|--|--|--------------|--|

| Code Title                  | Budgeted | Actual | Variance | Budgeted      | Actual       | Variance      | +/- Under/over spend                     |
|-----------------------------|----------|--------|----------|---------------|--------------|---------------|--|
| 11 Water                    |          |        |          | 95.00         | 82.42        | 12.58         | 12.58 (13%)                              |
| 18 Dog waste bin collection |          |        |          | 500.00        |              | 500.00        | 500.00 (100%) No collections made as yet |
| <b>SUB TOTAL</b>            |          |        |          | <b>595.00</b> | <b>82.42</b> | <b>512.58</b> | <b>512.58 (86%)</b>                      |

## Subscriptions

| Code Title        | Budgeted | Receipts |          | Payments      |               |               | Net Position             |
|-------------------|----------|----------|----------|---------------|---------------|---------------|--------------------------|
|                   |          | Actual   | Variance | Budgeted      | Actual        | Variance      | +/- Under/over spend     |
| 8 SALC fees       |          |          |          | 125.00        | 102.70        | 22.30         | 22.30 (17%)              |
| 9 SLCC fees       |          |          |          | 75.00         |               | 75.00         | 75.00 (100%) Invoice due |
| 16 ICO annual fee |          |          |          | 45.00         |               | 45.00         | 45.00 (100%) Invoice due |
| <b>SUB TOTAL</b>  |          |          |          | <b>245.00</b> | <b>102.70</b> | <b>142.30</b> | <b>142.30 (58%)</b>      |

## Audit costs

| Code Title          | Budgeted | Receipts |          | Payments     |              |             | Net Position         |
|---------------------|----------|----------|----------|--------------|--------------|-------------|----------------------|
|                     |          | Actual   | Variance | Budgeted     | Actual       | Variance    | +/- Under/over spend |
| 12 Internal auditor |          |          |          | 30.00        | 25.00        | 5.00        | 5.00 (16%)           |
| <b>SUB TOTAL</b>    |          |          |          | <b>30.00</b> | <b>25.00</b> | <b>5.00</b> | <b>5.00 (16%)</b>    |

## Resources and materials

| Code Title       | Budgeted | Receipts |          | Payments      |              |               | Net Position                          |
|------------------|----------|----------|----------|---------------|--------------|---------------|---------------------------------------|
|                  |          | Actual   | Variance | Budgeted      | Actual       | Variance      | +/- Under/over spend                  |
| 17 Rock salt     |          |          |          | 150.00        |              | 150.00        | 150.00 (100%) None yet purchased      |
| 35 Paint         |          |          |          |               | 47.89        | -47.89        | -47.89 (N/A) Maintenance on phone box |
| <b>SUB TOTAL</b> |          |          |          | <b>150.00</b> | <b>47.89</b> | <b>102.11</b> | <b>102.11 (68%)</b>                   |

## Cemetery costs

| Code Title           | Budgeted | Receipts |          | Payments |        |          | Net Position                        |
|----------------------|----------|----------|----------|----------|--------|----------|-------------------------------------|
|                      |          | Actual   | Variance | Budgeted | Actual | Variance | +/- Under/over spend                |
| 27 Cemetery Planting |          |          |          |          | 136.76 | -136.76  | -136.76 (N/A) Required during 21/22 |

|                  |  |  |  |  |               |                |                      |
|------------------|--|--|--|--|---------------|----------------|----------------------|
| <b>SUB TOTAL</b> |  |  |  |  | <b>136.76</b> | <b>-136.76</b> | <b>-136.76 (N/A)</b> |
|------------------|--|--|--|--|---------------|----------------|----------------------|

## Donations

| Code Title       | Budgeted | Receipts |          | Budgeted      | Payments |               | Net Position                 |
|------------------|----------|----------|----------|---------------|----------|---------------|------------------------------|
|                  |          | Actual   | Variance |               | Actual   | Variance      | +/- Under/over spend         |
| 22 Donations     |          |          |          | 261.00        |          | 261.00        | 261.00 (100%) None yet given |
| <b>SUB TOTAL</b> |          |          |          | <b>261.00</b> |          | <b>261.00</b> | <b>261.00 (100%)</b>         |

## Assets

| Code Title        | Budgeted | Receipts |          | Budgeted | Payments |               | Net Position             |
|-------------------|----------|----------|----------|----------|----------|---------------|--------------------------|
|                   |          | Actual   | Variance |          | Actual   | Variance      | +/- Under/over spend     |
| 32 Dog Waste Bins |          |          |          |          |          | 234.00        | -234.00 (N/A) From 20/21 |
| <b>SUB TOTAL</b>  |          |          |          |          |          | <b>234.00</b> | <b>-234.00 (N/A)</b>     |

## Training

| Code Title       | Budgeted | Receipts |          | Budgeted | Payments |              | Net Position         |
|------------------|----------|----------|----------|----------|----------|--------------|----------------------|
|                  |          | Actual   | Variance |          | Actual   | Variance     | +/- Under/over spend |
| 33 SALC Training |          |          |          |          |          | 25.00        | -25.00 (N/A)         |
| <b>SUB TOTAL</b> |          |          |          |          |          | <b>25.00</b> | <b>-25.00 (N/A)</b>  |

## Summary

|                    |                 |                 |                  |                 |                 |                 |                      |
|--------------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|----------------------|
| <b>NET TOTAL</b>   | <b>7,649.00</b> | <b>4,690.07</b> | <b>-2,958.93</b> | <b>6,585.15</b> | <b>4,007.29</b> | <b>2,577.86</b> | <b>-381.07 (-2%)</b> |
| <b>V.A.T.</b>      |                 |                 |                  |                 | 68.85           |                 |                      |
| <b>GROSS TOTAL</b> |                 | <b>4,690.07</b> |                  |                 | <b>4,076.14</b> |                 |                      |