



NOTICE OF PARISH COUNCIL MEETING¹

To: Members of the Council

**You are hereby summoned to attend a meeting on
Wednesday 17th July 2024 at 7.00pm, at Over Stowey Village Hall**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

- 1. Apologies for Absence**
- 2. Members of the Public (if a member of the public wishes to ask a question or make a comment on an agenda item, please contact the Clerk at least 24 hours before the meeting start time)**
- 3. Declarations of Members Interests in Respect of Items on the Agenda**
- 4. Minutes from the Parish Council meeting held on June 19th 2024**
- 5. Correspondence:**
- 6. Items for Discussion:**
 - a. Review of policies:
 - i. Complaints Procedure
 - ii. Freedom of Information
 - iii. Press and Media Policy
 - iv. Grievance and Disciplinary Policy
 - v. Standing Orders
 - vi. Financial Regulations
 - b. Consider Biodiversity Policy
 - c. Somerset Council update
 - d. Highways updates and new issues:
 - i. Follow up re issues at Friarn – inspection camera update
 - ii. Feedback from Highways re Marsh Mills crossroads safety options
 - iii. Highways hedge cutting
 - iv. Complaints re tractors/trailers being parked overnight on verges in Bincombe
 - e. Update on next step re diseased ash tree
 - f. Chair's Award update
 - g. Review of donation request from Over Stowey Village Hall and Recreation Ground Committee (if received)

¹ N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- h. Update re issue of water running down the road towards the cemetery
- i. Possible projects for the parish
 - i. Fingerpost signs cleaning and maintenance – update

7. Matters Arising for the Agenda for the September 2024 meeting:

8. Planning applications:

- a. Planning Application
- b. Planning updates
- c. Resolution to hold a confidential session for item 8.d. below
- d. Report of potential breach of planning and potential breach of planning updates

9. Personnel:

10. Financial Matters:

- a. Financial summary
- b. Confirmation of cost to renew McAfee subscription with discount available upon renewal (from June 2024 agenda) - £119.99

c. Payments

i. Clerks Wages	July 2024	325.00
ii. Clerks Wages	August 2024	325.00
iii. SALC	Code Of Conduct training	120.00
iv. Somerset Council	Dog waste bin emptying	267.70
v. Over Stowey Village Hall and Recreation Ground Committee	Donation request (amount tbc if received for this meeting re item 6.g.)	
vi. Mobile phone contract D/D July 2024		<u>12.00</u>

£1049.70*

***TBC dependent on item 6.g/10.b.v.**

11. Date of Next Meeting:

Wednesday 18th September 2024 at 7.00pm at Over Stowey Village Hall

Amanda McMurren Clerk to Over Stowey Parish Council

To Members of the Parish Council: Cllr P Tully, Cllr K Barrow, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

Somerset Council: Cllrs Mike Caswell and Brian Bolt