



## **NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL**

### **To: Members of the Council**

You are hereby summoned to attend the Annual Meeting of the Parish Council  
at Over Stowey Village Hall

on Wednesday 22nd May 2024 at 7.00pm

The meeting will open with a public session of up to 30 minutes' duration  
should any member of the public request it.

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

- 1. Election of Chair and Chair's Acceptance of Office**
- 2. Election of Vice Chair and Vice Chair's Acceptance of Office**
- 3. To receive any apologies for non-attendance**
- 4. To agree representatives for the following groups:**
  - a. Forestry
  - b. Planning
  - c. Village Hall & Recreational Committee
  - d. Footpaths and Bridleways
  - e. Finance and Personnel
  - f. Representative for Hinkley Point A and B Forum
- 5. Declarations of Members Interests in Respect of Items on the Agenda**
- 6. Minutes of the last meeting – April 17<sup>th</sup> 2024**
- 7. Correspondence:**
  - a. Email re Public Rights of Way questionnaire
- 8. Items for Discussion:**
  - a. Review of Standing Orders
  - b. Review of Code of Conduct
  - c. Somerset Council – update
  - d. Feedback from meetings/visits – Cllr Peaster, Cllr Bartlett and Cllrs Barrow and Lindley
  - e. Review and consider annual insurance renewal quote
  - f. Confirm appointment of Internal Auditor for 2023/2024 AGAR
  - g. Highways issues – update
    - i. Drainage inspection camera
    - ii. Cockercombe
    - iii. Pothole repair options
    - iv. Potholes on private land

- h. Potential parish projects – update
  - i. Update re fingerpost sign grant application

**9. Matters Arising for the Agenda for June 2024 meeting:**

- a. Review of updated Financial Regulations

**10. Planning:**

- a. Planning applications
- b. Planning updates
- c. Resolution to hold a confidential session for item 10.d.
- d. Potential breaches of planning - updates

**11. Personnel**

**12. Financial Matters:**

a. Payments		
i. Clerks Wages	May 2024	325.00
ii. Village Hall hire	Meetings 23/24	275.00
iii. Zurich	Annual insurance renewal	327.00
iv. Mobile phone contract	D/D May 2024	<u>26.25</u>
<b>TOTAL</b>		<b>£953.25</b>

**13. Dates of Next Meeting:**

**Wednesday 19<sup>th</sup> June 2024 at 7.00pm at Over Stowey Village Hall**

**Amanda McMurren - Clerk to Over Stowey Parish Council**

**To: Members of the Parish Council** Cllr K Tully, Cllr P Barrow, R Curtis, Cllr B Bartlett,  
Cllr D Peaster, Cllr G Goddard, Cllr T Lindley  
**Somerset Councillors** Cllrs M Caswell and B Bolt