



## **NOTICE OF PARISH COUNCIL MEETING<sup>1</sup>**

**To: Members of the Council**

**You are hereby summoned to attend a meeting on**

**Wednesday 20<sup>th</sup> April 2022 at 7.00pm**

**at Over Stowey Village Hall**

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

- 1. Apologies for Absence**
- 2. Members of the Public (if a member of the public wishes to raise a question, please contact the Clerk at least 24 hours before the start of the meeting)**
- 3. Declarations of Members Interests in Respect of Items on the Agenda**
- 4. Minutes of the meeting of the Parish Council held on March 16<sup>th</sup> 2022**
- 5. Correspondence:**
  - a. Email re updated Code of Conduct
  - b. Queens Platinum Jubilee event - update
- 6. Items for Discussion:**
  - a. Consider way forward re non collection of garden waste from the cemetery by Suez
  - b. One Somerset - update
  - c. Local elections 2022 - update
  - d. Confirm dates for the Annual Parish Meeting and the Annual Meeting of the Parish Council
  - e. Highways updates
    - i. Damaged culvert at Adscombe Lane
    - ii. Drainage issues at Friarn and Aley
  - f. Projects identified to benefit the parish for 2022/2023
    - i. Memorial bench (cemetery) refurbishment - update
    - ii. Request from Plainsfield for a road sign (on the north side from Over Stowey) – update

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<sup>1</sup> N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

## 7. Planning:

### a. Planning Application: [40/22/00001](#)

**Location:** The Old School House, Over Stowey, Bridgwater, TA5 1HA

**Proposal:** Proposed alterations and extension to existing front (South) veranda

### b. Planning Application: [45/20/00019](#)

**Location:** Higher Halsey Cross Farm, Radlet Road, Spaxton, Bridgwater, Somerset, TA5 1JA

**Proposal:** Erection of an agricultural worker's dwelling (Class C3) and revised access (Revised Description)

## 8. Matters Arising for the Agenda for the Annual Meeting of the Parish Council 2022

## 9. Personnel:

## 10. Financial Matters:

- a. Asset register to be reviewed
- b. Update re online banking application and consider other options
- c. Consider potential request for donation for books/toys for baby/toddler group which may be starting in Over Stowey
- d. Review current ink subscription plan for March/April/May
- e. Payments

- i. Clerk's wages

|            |        |
|------------|--------|
| April 2022 | 281.60 |
|------------|--------|

- ii. Expenses:

|   |              |         |
|---|--------------|---------|
| HP Ink subscription (Mar 2022)                | 9.99         |         |
| MS365 subscription (Mar 2022 refund)          | -8.81        |         |
| MS365 annual subscription (with gov.uk email) | 135.36       |         |
| Queens Platinum Jubilee glasses               | 829.73       |         |
| HMRC  | <u>87.40</u> |         |
|   |              | 1053.67 |

- iii. Over Stowey Toddler Group (tbc)

|   |     |
|---|-----|
| Donation request (dependent on outcome from item 11.2.) | TBC |
|---|-----|

- iv. Mobile phone contract

|              |              |
|--------------|--------------|
| D/D Mar 2022 | <u>21.00</u> |
|--------------|--------------|

**TOTAL   £1356.27**  
**(tbc re item 10.d.iii.)**

## 12. Date of Next Meeting: Annual Meeting of the Parish Council - Wednesday 11<sup>th</sup> May 2022 at 7.00pm at Over Stowey Village Hall (if confirmed under item 6.b.)

Amanda McMurren - Clerk to Over Stowey Parish Council

Tel: **07391 313740**

Email: [clerk@overstoweyparishcouncil.co.uk](mailto:clerk@overstoweyparishcouncil.co.uk)

### To Members of the Parish Council:

Cllr K Barrow, Cllr Tully, Cllr R Curtis, Cllr B Bartlett, Cllr D Peaster, Cllr G Goddard, Cllr Lindley

County/District Cllr M Caswell, District Cllr J Pay